

Successor Agency of the City of Brisbane Redevelopment Agency

Agenda Report

To: City Council via City Manager
From: Administrative Services Director
Subject: Adoption Resolution to Approve the Fiscal Year 2012/13 Budget
Date: Meeting of June 18, 2012

Purpose:

To provide a fiscal plan which ensures the long-term financial security of the City while maintaining essential services.

Recommendation:

Adopt the attached resolution to approve the budget for Fiscal Year (FY) 2012/13.

Background:

May 29, 2012 – Staff presented an overview of the budget as well as the interim reorganization. Council discussed Council, City Manager, Administrative Services, Community Development, City Attorney, and Marina and Aquatics budget.

June 13, 2012 – Council completed the discussion of the Parks and Recreation budget, discussed the Master Fee schedule, further discussed the placing of services in categories, and the Successor Agency Budget.

Discussion

Changes to the Budget

Attachment A of the Resolution are the amended budget pages for the Successor Agency Budget as discussed at the Agency meeting on June 13th.

Fiscal Impact:

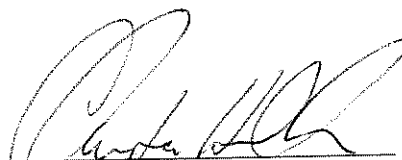
The amount of the budget is approximately \$250,000 as provided as the minimum amount provided to Successor Agency's for their administration.

Attachments:

SA 2012-02
Attachment A



Stuart Schillinger
Administrative Services Director


City Manager

RESOLUTION NO. SA 2012-02

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE,
ACTING AS THE GOVERNING BOARD OF THE SUCCESSOR AGENCY FOR
THE REDEVELOPMENT AGENCY OF THE CITY OF BRISBANE, ADOPTING
THE ANNUAL BUDGET FOR THE FISCAL YEAR 2012-2013 AND
MAKING APPROPRIATIONS FOR THE AMOUNTS BUDGETED**

WHEREAS, a proposed annual budget for the Successor Agency of the Redevelopment Agency of the City of Brisbane for the Fiscal Years commencing July 1, 2012 and ending June 30, 2013 was submitted to the City Council and

WHEREAS, a public hearing and proceedings for the adoption of said budget have been duly held and

WHEREAS, the Successor Agency of the Redevelopment Agency has made certain revisions, corrections, and modifications to said proposed budget at Budget Study Sessions held on May 29th and June 13th 2012.

NOW, THEREFORE, BE IT RESOLVED by the City Council acting as the Successor Agency of the Redevelopment Agency of the City of Brisbane that the proposed budget, as submitted is adopted as the annual budget for the Fiscal Years commencing July 1, 2012 and ending June 30, 2013 and thereby appropriates the amounts budgeted.

BE IT FURTHER RESOLVED, that the proposed budget shall be modified, revised and corrected to the extent provided by the City Council acting as the Successor Agency to the Redevelopment Agency of the City of Brisbane prior to the adoption of this Resolution and as reflected in Exhibit A attached and incorporated as though set forth in full.

PASSED, APPROVED AND ADOPTED this 18th day of June 2012.

Cliff Lentz
Mayor

I hereby certify that the foregoing **Resolution No. SA 2012-02** was duly and regularly adopted at a regular meeting of the Successor Agency to the Redevelopment Agency of the City of Brisbane on June 18th, 2012 by the following vote:

AYES:

NOES:

ABSENT:

Sheri Marie Spediacci
City Clerk

Department/Division: 7082 Successor Agency			Successor Agency Fund Fund 882		
Account and Title:	2008/09	2009/10	2010/11	2011/12	2012/13
	Actual Expended	Actual Expended	Actual Budget	Approved Budget	Recommended Budget
SERVICES AND SUPPLIES					
52233 Memberships					
52234 Office Expense					
52235 Professional Services					20,000
52241 Special Department Expense					
52243 Travel and Training					
Total Services & Supplies					20,000
EXPENDITURE TRANSFERS					
54100 Administrative Charges					232,911
Total Expenditure Transfers					232,911
55950 Miscellaneous Expense					
TOTAL BUDGET					252,911

Successor Agency to the Redevelopment Agency

Mission Statement

The mission of the Successor Agency is to ensure payment of all of the former Redevelopment Agency's debts and liabilities in a timely and appropriate fashion.

Department Description

Budget Line Item Descriptions

52235 Professional Services

	2009/10	2010/2011	2011/2012	2012/2013
Maintenance of Successor Agency Property				5,000
Outside Attorney Costs				15,000
Total				20,000

54100 Administrative Charges

Other city departments perform services for the Successor Agency. The Successor Agency employs no workers; therefore city staff provides the labor needed to accomplish its goals. Salaries and benefit costs as well as a portion of the Services and Supplies cost for those workers performing these services are charged on a set percentage basis to the Project Area budget and correspondingly credited to the appropriate department. These charges are composed of the following:

<u>Position</u>	<u>Salary FY</u>	<u>Benefits FY</u>	<u>%</u>	<u>Amount FY</u>
	<u>2012/13</u>	<u>2012/13</u>		<u>2012/13</u>
City Council Members (5)	9,940	89,770	10	\$1,988
Supplies, materials, and Insurance	7,615		2.5	\$ 190
City Manager	207,386	107,103	15	\$47,173
Deputy City Clerk/Executive Assistant	74,156	31,329	7	\$7,384
Services, Supplies, and Insurance	14,645		15	\$2,197
Administrative Services Director	183,716	73,180	20	\$51,379
Senior Accounting Assistant (A/P)	61,264	33,229	4	\$3,780
Senior Accounting Assistant (Receivables)	61,264	33,228	4	\$3,780
Financial Services Manager	109,883	44,482	25	\$38,591
Audit	39,000		10	\$3,900
City Attorney	132,516	29,393	10	\$16,191
City Clerk	106,061	47,624	20	\$30,737
Supplies/Services/Insurance (City Clerk)	29,645		15	\$4,447
Overhead				21,174
Total				\$232,911